

Thornbury & District Stroke Support Group Covid 19 Risk Assessment & Control Measures

The control measures below are based on the status of Covid 19 at present and can be adjusted as circumstances allow.

Activity	Risk	Control Measures
All activities with personal attendance	M	Before any activity or meeting takes place, we must be able to satisfy all control measures advised by the Government and those required by the venue. We will not carry out any Group meetings or activities unless the R value (or equivalent) in the area is below (<i>figure to be determined</i>). Members and volunteers will not attend if they have symptoms of any illness that may make them vulnerable or may infect others.
Group Meetings General	M	We must be able to meet all requirements put in place by the Jubilee Hall. The maximum number of people, both members and volunteers, will be (<i>figure to be determined</i>) and seating arrangements will be organised with suitable spacing (<i>currently two metres</i>). Chairs, tables and any other surfaces people may come into contact with will be sanitised prior to the start of the meeting. Only volunteers involved with setting up will be allowed in the hall until this is completed. All activities must be Covid 19 safe and will not involve personal contact. Entry and exit to the hall will be monitored to make sure social distancing is observed. Hand sanitiser will be available at the entrance and everyone will wear face masks. TDSSG will provide sanitiser, PPE in the form of disposable rubber gloves, face masks and aprons. In line with current practice, a register of all attendees will be kept.
Food & Drink	M	Only designated volunteers will be allowed in the kitchen. Volunteers on kitchen duty will be provided with disposable plastic aprons in addition to gloves and face masks. The kitchen work surfaces will be sanitised before use. All food, drinks and returned cups and plates will pass through the serving hatch. Designated servers will serve the tables. The suppliers of cakes will make sure the product is covered with suitable packaging and this will only be removed just before use.
Raffles	M	Raffles that involve several people donating items will be suspended.
Art	M	Arrangements for the Art Group will follow that stipulated for group meetings. There will be no sharing of equipment or materials and those offering instruction and advice will keep at a safe distance.
Card making	M	Card making will be carried out in the same way as other art activities with no sharing of materials and equipment.
Bowls	M	We must be able to satisfy all conditions put in place by the Leisure Centre. Woods and other equipment will be sanitised prior to being handled by a player.

Swimming	H	We must be able to satisfy all conditions put in place by the Leisure Centre. Swimmers should have costumes on under their clothing to limit time in the changing rooms. <i>We need to consider if we can safely assist those members that need close contact.</i>
Outings	M	Venues must be chosen with care and we must be able to comply with the requirements of the venue.
Transport	H	Transport for all activities is of special concern. If possible, members should use their own transport or be driven by family members. No volunteer will provide transport unless they are happy to do so and that the current advice from the Government on seating, spacing and PPE within the vehicle can be met. Drivers will only transport one member and there will be no multiple journeys to transport other members. Travel by coach should be avoided. The driver will be responsible for sanitising their vehicle before and after journeys.
Home Visits	H	Visits to the homes of members or potential members should be risk assessed to make sure they are safe for both parties. Face masks and gloves should be worn.
Finance	L	Consideration should be given to using BACS payments. Cash should be avoided, and cheques only issued if there is no alternative. The Group will explore how we can revise our banking procedures so that payments can be made directly into supplier's accounts.

Prepared 17/07/2020